

WORTH TOWNSHIP PLANNING COMMISSION MINUTES(APPROVED)
APRIL 6, 2022
6903 S. LAKESHORE RD., LEXINGTON, MI 48450

CALL TO ORDER: Planning Commission Chairman Wilson called meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Members Present: John Cuppen, Stan Lessard, Boni Lillibridge, Byron Wilson
Members Absent: Tom Gilbert (Excused)
Also Present: John Yatros, Zoning/OEO

APPROVAL OF AGENDA: Motion by Cuppen, supported by Lessard, to approve the agenda as submitted. Motion carried.

APPROVAL OF MINUTES: Motion by Lessard, supported by Cuppen, to approve the minutes of March 2, 2022. Motion carried.

PUBLIC COMMENT (AGENDA ITEMS ONLY): None

ANNOUNCEMENTS AND CORRESPONDENCE: None

TRUSTEE REPORTS: Mr. Cuppen asked if the Township could make an ordinance concerning a specific time limit for Memorial road crosses. Chairman Wilson said that he would consult with the Township Planner.

ZONING/OEO REPORT: Mr. Yatros reported there have been a lot of land use permits YTD. There have been 8 permit applications for 2022 and there were only 10 for all of 2021.

OLD BUSINESS: None

NEW BUSINESS:

- **Planning Commission Budget for 2022/2023:** Proposals from the Board of Trustees indicated an option for the Planning Commission to meet 6 or 12 times a year. The Planning Commission discussed this option and decided to keep the meetings at 12 per year.
There was a discussion about the per meeting compensation for the Planning Commission members. Chairman Wilson suggested that the compensation should be increased to \$60.00 for board members, \$70.00 for the chairperson and \$80.00 for the secretary.
- **Future Land Use/Master Plan:** Chairman Wilson discussed from the Michigan Planning Enabling Act, 125.3823, Sec. 23(3) concerning the acceptance of gifts for

the exercise of its functions. "The township board may accept such gifts, on behalf of the planning commission. A gift of money shall be deposited with the treasurer in a special nonreverting planning commission fund for expenditure by the planning commission for the purpose designated by the donor. The expenditures of a planning commission, exclusive of gifts and grants, shall be within the amounts appropriated by the legislative body."

The Planning Commission and the Township Board of Trustees will meet with Adam Young from Wade Trim on April 11, 2022 for a roundtable discussion concerning the review of the Master Plan/Future Land Use Map.

- Discussion of Planning and Decision Making Guidelines: Chairman Wilson discussed the MSU Land Series 1E; Sample Bylaws for a Planning Commission, the adoption of bylaws for the planning commission and review of the current bylaws. Page 8(E3), states that "the Commission may appoint a spokesperson for the Commission for all matters which occur outside of the meetings of the Commission." Chairman Wilson asked for a motion to have an appointed spokesperson for the Planning Commission.

Motion: Made by Cuppen, supported by Lessard, to make Byron Wilson and Boni Lillibridge the Spokespersons for the Planning Commission.

Roll Call: Cuppen-Yes, Lessard-yes, Lillibridge-yes, Wilson-yes. Motion Carried.

Page 11(C) Recess, states that "the Chair or the Commission, after the meeting has been in session for two hours, shall suspend the Commission's business and evaluate the remaining items on its agenda. The Commission shall then decide to finish that meeting's agenda, may act to continue the meeting on another day (fix the time at which to adjourn), or complete some agenda items and complete other agenda items or postpone certain items to the next meeting." The Planning Commission stated they would like this in the bylaws.

Chairman Wilson discussed Ex Parte Contacts. Planning Commission or ZBA members should not meet with an applicant outside of a public meeting concerning a pending issue, such as approval of a special use permit, planned unit development, site plan, rezoning, or appeal. Each appointed official must have the same information on which to base their decision as all of the other members of the commission.

PUBLIC COMMENT: None

MEETING ADJOURNED: Motion by Lessard, Supported by Cuppen to adjourn at 8:28 p.m. Motion Carried.

Minutes Approved May 4, 2022

Boni Lillibridge
Secretary, Worth Township Planning Commission

